

Evaluating progress on learning goals

Current learning goals (<i>see Action Plan</i>)
Targets and milestones
Action taken to achieve the goal ('What have I done so far?')
Evaluation of performance so far ('How well am I meeting my targets? How sensible were the targets? Do they need to be changed?')
What feedback have I received from others?
How have I made use of this feedback?

Things I have learnt about myself, other people or the task so far.
Strong points about my attitude, approach and performance.
Things I could improve about my attitude, approach and performance.
How I have changed?
Next steps?
Other comments

Signed _____

Date _____